

Volunteer Management Certificate Program

Conestoga College

The Program

The Volunteer Management Certificate Program provides students from across Canada with the knowledge, resources, and tools to be effective, creative, and inspiring managers of volunteers. The program can be completed entirely online within a year.

More program details are available on the next page.

VMPC Partnership

This national program is offered in partnership with the Volunteer Management Professionals of Canada (VMPC). The courses align with the professional and program standards established by VMPC, Volunteer Canada, and the National Occupational Standards.



Volunteer Management
PROFESSIONALS OF CANADA

Online Delivery

The program is completed online and consists of three consecutive courses, each 12 weeks long and 42 hours in length. The content is delivered in weekly modules.

We offer six one-hour virtual classroom meetings per course for networking, discussions, and extra support.

The Courses

**COURSE 1 - VOLM1101
VOLUNTEER MANAGEMENT
FOUNDATIONS**

**COURSE 2 - VOLM1111
VOLUNTEER MANAGEMENT
CORE SKILLS**

**COURSE 3 - VOLM1121
VOLUNTEER MANAGEMENT
APPLICATIONS**

Course Fees

Courses are taken one at a time in order.

You must apply to the program before you can register for the first course VOLM1101.

There is a \$35 fee to apply to the program.

The approximate cost per courses is \$325.



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For More Information or to Apply go to:

<https://continuing-education.conestogac.on.ca/programs/volunteer-management>

What Makes the Program Different?

Individuals receive professional information, resources, tools, and templates to develop a strong volunteer engagement program.

We use a unique portfolio approach that allows you to create a program from scratch or enhance an existing volunteer program.

Instead of tests or research papers, you will develop policies and procedures, position descriptions, risk assessment tools, volunteer applications, marketing and recruitment plans, structured interviews, orientation sessions, supervision and support strategies, recognition events, strategic plans, and program evaluation tools.

Program Start Dates

Winter Start: January 8, 2024

Fall Start: September 9, 2024

Program Contact

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Virtual Classes

Schedule will be provided once you are registered for the course. Classes are 7-8PM EST on the scheduled dates. Classes are recorded if you cannot attend.

Who is the Program For?

The program is ideal for anyone seeking a career change or working with volunteers in social services, recreation and sports, libraries, arts and culture, hospitals, long-term care, health care, municipalities, educational settings, or faith-based organizations.

The skills are highly transferable for supervisory or leadership roles.

You do not need to be a Volunteer Manager/Coordinator to take this course - only an interest in working with and learning to support volunteers.

Course Texts

There is one textbook for the entire program. You can purchase the advanced-level CCVA textbook, which costs approximately \$127.

Students requiring additional white space or enlarged text for reading may use McCurley's introductory eBook, which costs approximately \$40.